

Member Onboarding Guide



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Welcome to Speedchain!

We're excited to have you on board and eager to streamline your commercial card and expense management programs

This is your comprehensive guide to smoothly onboard with us.

01



Fill out the onboarding application

Your journey with Speedchain begins by completing the onboarding application. You will receive a link to the application via email or from Member Services.

Please provide accurate information to expedite the process. Once approved, we'll schedule an onboarding call with your team.

02



Open a financial account with Speedchain

To fully utilize Speedchain, you'll need to open a financial account with us.

Our team will guide you through the necessary steps and documentation.



03

Configure your Speedchain account

Once your financial account is set up, it's time to configure it according to your organizations needs.

You can set spending limits, permissions, and other preferences.



04

Issue your cards

With your Speedchain account configured, you can issue virtual and/or physical cards to your team.

Specify the number of cards and any customization. Virtual cards are issued immediately and physical cards will ship promptly.

05



Activate your cards

When your team receives their cards, it's time for them to create their own Speedchain cardholder accounts and activate their cards.

We'll provide them with detailed activation instructions along with access to Member Services for any needed assistance.

06



Regular check-ins

We're here to support you!

Expect regular check-ins to address questions, concerns, or challenges.

07



Evaluate your experience

After 30 days, we'd love to evaluate your experience with Speedchain.

We'll schedule a meeting to discuss expanding Speedchain to other projects and optimizing its use.

Congratulations!

You've taken the first steps towards efficient spend management with Speedchain. We look forward to a successful partnership.





speedchain™

[Speedchain.com](https://speedchain.com)